

### Introduction

Hope in Tottenham (HiT) has a duty of care to safeguard and promote the welfare of children and vulnerable adults. HiT is committed to ensuring safeguarding practice reflects our statutory responsibilities and follows published government guidance<sup>1</sup>

HiT's activities involve us working with children, young people and some young vulnerable adults. This policy recognises that their welfare and interests are paramount in all circumstances. It applies to anyone who works, volunteers or acts as a Trustee for HiT. It aims to ensure that regardless of age, ability or disability, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children and vulnerable adults;

- have a positive and enjoyable experience when engaged with any activity arranged by or meeting any individual managed by HiT
- are protected from abuse whilst participating in HiT activities

HiT is aware that that some children and vulnerable adults can be particularly vulnerable to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

### HiT's Safeguarding Policy

- To ensure robust safeguarding arrangements and procedures are in operation.
- To promote and prioritise the safety and wellbeing of children, young people and vulnerable adults.
- To ensure that everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate development opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns.
- To ensure that appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern.
- To share safeguarding information and concerns with other agencies that need to know.
- To ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored.

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<sup>1</sup> <https://www.gov.uk/guidance/safeguarding-duties-for-charity-trustees#policies-and-procedures-you-need-to-have>

## HiT Safeguarding Policy – Reviewed May 2020

- To prevent the employment/deployment of unsuitable individuals.
- To have an effective complaints and whistleblowing policy in place.

The policy and procedures will be widely promoted and are mandatory for everyone involved in HiT. Failure to comply with the policy and procedures will always be addressed without delay.

This policy statement is supported by and should be read in conjunction with HiT's more detailed set of procedures.

### **Monitoring**

The policy and the detailed procedures will be reviewed every three years, or in the following circumstances:

- changes in legislation and/or government guidance
- as required by the Local Safeguarding Children Partnership Arrangements or Safeguarding Adults Board
- as a result of any other significant change or event.

### **Responsible Officers**

#### Nominated Trustee for Safeguarding

Heather Annan      Contact details email [chair@hopeintottenham.com](mailto:chair@hopeintottenham.com)

Tel no. 020 8809 3411

#### Independent Chair of the Safeguarding Steering Group

Chris Miller      email [cjmiller@cantab.net](mailto:cjmiller@cantab.net)      Tel no. 07583 399 494

#### Designated Safeguarding Officer

Caroline Ajuna      Contact Details email [counselling@hopeintottenham.com](mailto:counselling@hopeintottenham.com)

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